



**MINUTES
FROM THE MEETING OF THE
HAMP LOCAL GOVERNING BODY
HELD ON WEDNESDAY 13 JULY 2022
AT 5.00pm AT THE ACADEMY**

Actions from HAMP LGB on 13 July 2022

Item Reference	Action	Person Responsible	Date raised
3.1	LM/RC to share information/video link with BW on County Lines	LM/RC	13/07/2022
3.3	FD to forward out list of acronyms to Governors	FD	13/07/2022

Signed.....



**MINUTES
FROM THE MEETING OF THE
HAMP LOCAL GOVERNING BODY
HELD ON WEDNESDAY 13 July 2022
AT 5.00pm VIA TEAMS**

Members

-	Sam Reilly	(SR)	(Chair)
✓	David Elford	(DE)	
✓	Ruth Cummings	(RC)	
✓	Mary Weatherburn	(MC)	
✓	Suzanne Hannay	(SH)	
-	Siobhan Gallagher	(SG)	
-	Erin Taylor	(ET)	(Staff Governor)
✓	Sarah Hitchings	(SXH)	(Head Teacher)
✓	In Attendance		
✓	Fran Davis	(FD)	(Clerk)
✓	Barry Weatherley	(BW)	

✓ those present

1. Procedural Matters

1.1 Apologies for absence

As The Chair was unable to attend, the Vice Chair took the meeting. New parent Governor was welcomed to the LGB. Governors and staff introduced themselves and BW gave some background information on himself.

ET and SG were unable to attend and sent apologies. Both apologies were accepted.

1.2 Declarations of Interest

None

1.3 Minutes from the last meeting on 16 March 2022

Minutes were agreed as accurate.

Signed.....

1.4 Matters arising not contained elsewhere on this agenda
Actions Outstanding:

FD to amend the minutes with the suggested wording to be forwarded by SR – **Completed**

SR to liaise with RC and MW and see where they would fit best in supporting the school – **Completed**

FD to look into MW not being able to sign into Trust Governor with trust email address - **Completed.**

HT to forward out to LGB the most recent results from the PiXL assessments as well as a short action Plan showing what is being focussed on for English and Maths – **Completed**

HT to set up a meeting for RC and the school's English Lead – **Completed**

HT to arrange with Governors and BTC visits to support pupils reading – **Completed.**

FD to invite SP, Trust Lead, to give a brief update on County Lines - **Completed**

HT to arrange for ET or LM to provide a written safeguarding report and for it to be circulated to Governors - **Completed.**

HT to contact SR, Ops Lead, and request further breakdown of 'other' incidents - **Completed.**

1.5 Update on Governance Review

Governors felt the review had been fair and were pleased with the positive comments.

It was noted Ofsted had visited the school recently and the report would be released shortly.

2 CEO Reporting Requirements

2.1 Head teacher Report

The Head highlights from the report:

Staffing

- 1 teaching vacancy. Been out to advert three times but recruiting is a national issue.
- Interviewing 2 applicants for senior admin role
- SENCO is on a phased return working from home one day a week. We have received significant support from the Trust.

Attendance:

- 92.4%, compared to national doing well.
- Persistent absence is a problem with parents requesting holidays in term time. Mostly this is due to rescheduled holidays from Covid and cost of taking holidays in school holiday time.
- One pupil who has been on a part time timetable has returned to a full time one.
- We are monitoring attendance and persistent absence.

Behaviour

- Exclusions – one pupil, who has been permanently excluded, this now needs to go to a panel of governors. The panel has not yet met due to parents' circumstances. This is likely to now be September. This is our first permanent exclusion in 4 years.

Data:

- Reading – 48% Age related expectations (ARE)
- Writing – 60% ARE
- Maths – 53% ARE
- Combined – 43% this is lower than in previous years but we are inline when compared with other deprived areas.
- SPaG – 57%
- Some pupils have made exceptional progress. Year 6 staff are extremely hardworking and dedicated.
- Pupils have not been advised of results.

2.2 Update on year 6 progress

Covered in Head Teacher report

2.3 Update on ADP

ADP is reviewed by head teacher, PLE, TG and Chair of Governors three times per year. Similar strands for next year but awaiting areas of development from Ofsted which will feed into plan.

2.4 Growing Great Teachers

The Head explained how GGT works:

- Focus for each teacher's professional growth plan is determined in September and in line with school priorities
- Check in meetings are held every three weeks for professional dialogue and the sharing of reflective practice and feedback.
- Next year's focus is vocabulary

Governors congratulated the head teacher and staff for their hard work and commitment this year.

3 Statutory Reports

3.1 Safeguarding

The HT advised it had been a challenging time with the Deputy DSL away on long term sickness. The current workload is huge and there is concern for some pupils over the summer holidays, however there is support from Family support workers over the break. There will be free school vouchers available for families @£10 p.w.

- Early Help Assessments have increased
- Sexualised behaviour and language is increasing and this a worrying trend. We are looking at training staff to enable greater support for pupils
- County lines and gang culture is ever present on the estate. However, PCSO's coming into school to give safety talks. There have also been workshops on knife crime for years 5/6.

It was mentioned a survey carried out at RBSC previously had revealed pupils had not felt safe at school this has now been reversed but 80% did not know feel safe in the community.

There was a discussion on the gang activity being carried out on the estate and a Governor asked if there was more information, they could have on County lines as not something they had a vast knowledge on. It was agreed LM (deputy Head) would contact BW. RC also offered to share a video link on the subject.

Action LM/RC to share information/video link with BW on County Lines

LM/RC

3.2 SEN

- No of students with SEN: 93 - 29 % of school. Nearly a third of the school
- Number of SEN Support: 78 - 24% of school
- Number of EHCP: 15
- SEND profile: Boys: 60 % Girls: 40 %
- There is an on-going challenge in ensuring correct places are agreed for vulnerable children. AB/EW attended several LA meetings this term to challenge named placements

There was a discussion on the placements of students at schools where their needs could not be fully met. Although schools do appeal decisions but due to lack of available spaces, they are still placed and the level of need coming into schools is increasing.

It was noted that a lot of pupils coming onto schools either do not have sufficient funding or there is no funding attached to the child which makes it extremely difficult to meet their needs.

- RP, the new, additional Trust SENCO is now based in Hamp two days a week. There is also a new Trust Educational Psychologist and two new Speech and Language specialists.
- Most vulnerable Yr 6 pupils had visited their new school

There was a further discussion on increased sexualised behaviour, building stamina and resilience in pupils and the Trauma Informed School approach.

Governors wished thanks to be recorded to the team for their commitment and time devoted to ensure the pupils have the best support available.

3.3 H&S

SH raised a meeting scheduled to take place at the school had been cancelled without notification being sent to her which was disappointing.

- External audit carried out
- New Trust H&S Lead has visited the school

AOB

- BW asked if there was anything he could do to support the school further. SXH outlined some support that could be given.
- Governors were to be invited to parent consultations.
- It was asked if a list of acronyms could be supplied to Governors and for staff to ensure reports contained the full word initially.

Action FD to forward out list of acronyms to Governors

FD

4 Date of next Meeting – 14 September 2022 @ Hamp Academy